



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 12th July 2023 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

Tracey Carpenter
Clerk & RFO
23rd May 2023

AGENDA

- 1. In Attendance**
- 2. Apologies for absence:** Councillor K Tindall, Ward Councillor H Delaney
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the Parish Council Meeting held on Wednesday 14th June 2023
- 5. Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
- 6. Ward Councillors to provide an update on items of interest**
- 7. Planning Applications**
(7.1) Council to consider and agree responses to the following Planning Applications;
PL/2023/01240/TPO 23 Hawkswood Drive Balsall Common Solihull CV7 7RD - Crown Reduce lower canopy of Oak tree, by up to 3m of neighbouring property and work shop to bring in line with upper canopy, while keeping the tree well balanced – comments due 17th July
PL/2023/01372/MINFHO 4 Bradley Croft Balsall Common Solihull CV7 7PZ - Single storey rear extension, garage conversion, new porch and rendering of dwelling – comments due 17th July
PL/2023/01295/PPFL The Barn At Packwood Poultry Oldwich Lane East Fen End Solihull - Erection of a detached two storey dwelling and detached garage following demolition of former agricultural building – comments due 12th July extension requested
PL/2021/01360/MAJFOT Land At 722 Kenilworth Road And Land Adjacent To Harper Fields Care Home Balsall Common Solihull - Hybrid application: Full permission for 95 dwellings comprising 55 open

market and 40 affordable housing, with associated access, parking, and landscape and outline application for 5 self-build plots, with access discharged – comments due 1st August

PL/2023/01365/PPFL Oakes Farm Shop Balsall Street Balsall Common Solihull – Proposal: Construction of a building to replace part of a chicken shed to provide ancillary storage accommodation and staff welfare facilities – comments due 26th July

PL/2023/01422/MINFHO 100 Station Road Balsall Common Solihull CV7 7FL - First floor rear extension and single storey rear extension – comments due 26th July

(7.2) To note the following Planning Determinations;

PL/2023/00682/PPFL Stable Building, Oldwiche Lane, East Fen End – REFUSED

PL/2023/00637/MINFHO 7 Asbury Road – APPROVED

PL/2023/01136/PN Brees Lane Farm Brees Lane Fen End Solihull - Prior Approval Not Required

(7.3) Awaiting Planning decisions;

PL/2023/00830/TPO 5 Ashley Way Balsall Common Solihull CV7 7UP – Awaiting decision

PL/2023/00013/HS2DIS Land To The North East Of Berkswell Railway Station – Awaiting decision

PL/2023/00460/ADV Trevallion Stud Wootton Green Lane - Awaiting Decision

PL/2023/01204/TPO 7 Burberry Grove Balsall Common Solihull CV7 7RB – Awaiting Decision

PL/2023/01143/MINFHO 12 Balsall Street East Balsall Common Solihull CV7 7FR – Awaiting Decision

PL/2023/01080/MINFHO 68 Needlers End Lane Balsall Common Solihull CV7 7AB – Awaiting Decision

PL/2023/00114/PPFL Land By 170 Kenilworth Road Balsall Common Solihull – Awaiting Decision

PL/2023/00781/MINFHO 11 Balsall Street Balsall Common Solihull CV7 7AR – Awaiting Decision

PL/2023/00477/MINFHO The Old Barn Fen End Road Fen End Solihull – Awaiting Decision

PL/2023/00996/MINFHO 23 Balsall Street East Balsall Common Solihull CV7 7FQ – Awaiting Decision

PL/2023/00859/VAR Forge House Table Oak Lane Meer End Solihull – Awaiting Decision

PL/2023/01054/TPO 7 Turnpike Close Balsall Common Solihull CV7 7SD – Awaiting Decision

8. Accounts

(8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.06.23 – 30.06.23

(8.2) To note the Cashbook and Reserve Movements reports for June 2023

(8.3) To note Cemetery 22/23 y/e % actual against budget

(8.4) To note 23/24 Q1 actual against budget

(8.4) To consider Internal Audit Report y/e 22/23, to note good practice points and review areas suggested for the council to consider

(8.5) To approve the following payments below using the General Power of Competence for the month of June 2023

(8.6) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (8.5)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
25.07.23	Payslip	Tracey Carpenter	July Salary		-
30.06.23	2023/BPC19	J Parry-Evans	June Cemetery work		750.00
02.06.23	1146	Vish Gardening	Summer plants and watering	-	364.50
09.06.23	1158	Vish Gardening	Watering	-	74.50
15.06.23	1167	Vish Gardening	Watering	-	74.50
28.06.23	1185	Vish Gardening	Watering	-	74.50
14.06.23	3534	Pied Piper	Mole Control	17.00	102.00
29.06.23	431	WALC	Churchyard Closures MK	6.00	36.00
29.06.23	23-06-199	Fairways	Cemetery Tree Works	598.00	3,588.00
30.06.23	2023-0282	Village Hall	Room Hire	-	69.50
01.07.23	23-07-034	Fairways	Grounds Willow Park	60.63	363.80
01.07.23	23-07-034	Fairways	Grounds Temple Balsall	123.80	742.85
01.07.23	23-07-034	Fairways	Grounds Oakley	55.89	335.35
30.06.23	11889	Secure-a-Field	Willow Park new bollard	213.38	1,280.30

(8.5) Proposal to note Lloyds Bank Card spend (Unity Trust) for the period 01.06.23 – 30.06.23

* Monthly Fee (dd) £3

* Monthly Adobe (dd) £19.97

9. Proposal to note Balsall Parish Council new website traffic stats

10. **Proposal to note** feedback from meeting with Richborough on the BC2 Housing site Frog Lane
11. **Proposal to approve** contribution to office landlord for aircon installation costs
 - (11.1) £1000.00 one off payment
 - (11.2) £50 per month increase on monthly rental towards running costs
12. **Proposal to approve** the purchase of two new play area gates in Willow Park, quotes obtained, preferred option Secure-A-Field £1996.00 + VAT each.
13. **Proposal to note** SMBC's successful bid to the HS2 Community and Environmental Fund grant, works on site at the Balsall Common Nature Trail, Frog Lane start in July.
14. **Proposal to note** the proposed closure of the Berkswell Station Ticket Office and consider a response to West Midlands Railway
https://www.westmidlandsrailway.co.uk/travel-information/at-the-station/proposed-changes-ticket-offices?fbclid=IwAR25O229cnCT9yEh3UQydmOHICA0JEwBSSHZqAwxapXZWY7qJYEK_CPPBMU
15. **Proposal to support** a possible new footpath at Temple Balsall to link with Hob Lane/ E130
16. **Proposal to approve** writing to Highways Authority Solihull, regarding a broken stile in Fen End on footpath M166 that had not been repaired for several years but has now been increased in height to 2½ times the height in the British Standard.
17. **Proposal to note** that following SMBC's successful bid for the HS2 Community and Environmental Fund grant, works on site at the Balsall Common Nature Trail, Frog Lane start in July, end date for the project to be confirmed.
18. **Proposal to note** that the Tesco refurbishment work vans were taking up 5 parking bays on Station Road w/c 3rd July.
19. **Proposal to note** that Solihull Highways are updating existing pedestrian crossing on Kenilworth Road but had not informed the parish council beforehand.
20. **Proposal to write** to SMBC Planning to ask them to have a supplementary planning policy which does not allow any further green belt housing developments not in the ELP until all brownfield sites have been developed.
21. **Correspondence**
 - (21.1) **Proposal to note** the correspondence between Berkswell PC and the West Midlands Mayor's Office regarding Berkswell Railway Bridge
 - (21.2) **Proposal to note** the successful Festival Picnic in the Park, their thank you email (previously circulated) and write to the organising committee thanking them for their work
 - (21.3) **Proposal to note** the successful Balsall Beerfest 2023 and write to the Lions and Hornets thanking them
 - (21.4) **Proposal to note** the Balsall & District Horticultural Society's Annual Flower Show taking place on Saturday 22nd July 2:00pm at St. Peter's Hall
 - (21.5) **Proposal to note** the Chairman has been invited to the induction of the new vicar to the Parish of St. Mary's Temple Balsall on 18th July.
18. **Date and Venue of Next Meeting**
The date of the next Parish Council Meeting to be discussed and confirmed

